Dear <Insert Manager’s Name>,

I would like your approval to attend the Texas Ambulatory Surgery Center Society Annual Conference, happening July 24-26. 2024, at the San Luis Conference Center in Galveston, Texsas.

The TASCS Annual Conference is specifically designed for administrative and clinical leaders of the ambulatory care industry. It offers two days of content through advanced educational sessions, and I’ll be able to network, meeting with potential new vendors and suppliers that can benefit our brand.

The event will provide exposure to experts from all areas of the ASC industry, as sessions include:

* Survey preparation from The Joint Commission and AAAHC
* Federal and state legislative updates that affect our centers
* Best practices in infection control
* Staffing and retention resources
* Life safety and emergency management
* Technology and compliance with QUAPI, THCIC, HHS
* And more!

There are multiple opportunities for me to earn hours for <certification or recertification> of my <CASC CAIP CNE>, and I will return to share takeaways with our team, boosting overall growth and success.

I’m sure you’ll agree my attendance at the TASCS Annual Conference is a good use of time, as well as a value that will benefit me and our organization.

Thank you,

<Insert Your Name>